

Company Registration no. 05349202
Registered Charity No. 1108999

The Mulberry Centre

Report and Accounts

For the Year ended 31 March 2018

www.themulberrycentre.co.uk

Report and Accounts for the Year ended 31 March 2018

Contents

	Page
Legal and Administrative Information	3
Chairman's Report	5
Trustees' Report:	
Mission and Public Benefit statement	6
The work of The Mulberry Centre	6
Our clients	12
Making it possible	13
How we manage our affairs	18
Financial review	20
Statement of Trustees' responsibilities	21
Independent Examiner's Report	22
Financial statements	24
Notes forming part of the financial statements	27

The Mulberry Centre

LEGAL AND ADMINISTRATIVE INFORMATION

Founder Patron

Ms Jane Kelly

Patrons

Mrs Mohinder Dosanjh

Mr Greg Dyke

Dr Sir Vincent Cable

Mr Alun Armstrong

Board of Trustees

Mrs Sarah Thewlis (Chair)

Mr Christopher Bradley

Mrs Phoebe Daws

Ms Grace Gibbs

Mrs Jasinder Grewal OBE

Ms Anne Hooper (appointed trustee 24 April 2017)

Ms Jane Kelly

Mr David Meggitt (Treasurer)

Mrs Joy Pearce (Secretary)

Mr Christopher Taylor

Ms Heather Taylor (appointed trustee 23 April 2018)

Mr Mathias Winkler-Wulff

LEGAL AND ADMINISTRATIVE INFORMATION (continued)

Independent Examiner

Hartley Fowler LLP
Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Principal Bankers

Charities Aid Foundation (CAF Bank)
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Reference information

Charity name: The Mulberry Centre

Charity registration number: 1108999

Company registration number: 05349202

Registered office and
operational address: The Mulberry Centre
West Middlesex University Hospital
Twickenham Road
Isleworth
Middlesex
TW7 6AF
020 8321 6300

talk@themulberrycentre.co.uk

The Mulberry Centre

Chairman's Report

It's been another busy year for the Centre. The figures speak for themselves, with an increase of 18% in the number of registered clients for the year in review. We were able to offer 5,696 support sessions, in addition to the others who found it helpful just to drop in and catch up or to sit in the garden. These figures are important because they demonstrate to our funders where their money goes and the positive impact we have. It's also heartening to read some of the personal stories where clearly the Centre has made a real difference through a particularly difficult time.

We could not do any of this without the support of our volunteers. A wealth of talented people freely give their services as counsellors, therapists, welcomers, gardeners and administrative support staff. We are deeply grateful for your commitment and service.

The Centre has always been fortunate with its staff and the dedication they show week by week. One of the things that always impresses me is their engagement with those who come into the Centre, and the fact that many of them act as volunteers in addition to their main roles. Speaking of staff, in September the Chief Executive, Emma Cartwright, decided to move onto a new phase in her career. The Board, on behalf of everyone, thanks Emma for seven years of energetic service. She has done a great job of putting the Centre on the map. We wish her well. We are at present (November 2018) part-way through the recruitment of a replacement and we recognise that there is a good story to tell to prospective applicants.

Fundraising continues to be a prime focus for the Board, and once again we are grateful to all the funding sources that continue to support our work. We really could not do it without you. Some dedicated funding allowed us, in January this year, to give the Centre's premises a refresh and upgrade. We took the opportunity to make better use of the space both front of house and in the offices. We have received many positive comments about what has been done.

The Board and its reporting committees have continued to meet throughout the year. We have looked at operational matters, policies and procedures, and especially the new Data protection legislation (GDPR) that came into force in May 2018. In April 2018 we were joined by a new Board member, Heather Taylor, who brings financial and operational experience and we are delighted to have her as a member.

In November 2017 the Board took a day out to reflect on Where Next for the Centre. In pulling together a strategy for the next three years, we recognised that we need a period of consolidation. We have therefore started to look at the systems and processes that support our core work, as well as focussing on what we do really well. We also recognise the need to continue to build strategic alliances with local and national partners.

The day in November was a great opportunity to utilise the strengths and talents of the Board members. We are fortunate to have trustees of such diverse talent and expertise. I take this opportunity to thank them all for their time and support.

S A Thewlis

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

The Trustees present their report and the financial statements of The Mulberry Centre for the Accounting Year ended 31 March 2018.

MISSION AND PUBLIC BENEFIT STATEMENT

The core mission of The Mulberry Centre is to offer information, complementary therapies and emotional support for anyone affected by cancer. We aim to achieve this through support and information services, counselling and a range of complementary therapies to cancer patients of all ages, their families, carers and friends, in a welcoming and non-clinical environment.

In setting out the mission of The Mulberry Centre and in developing its activities, the trustees have had regard to the Charity Commission's guidance on public benefit. The activities described in the following paragraphs fulfil charitable purposes that fall within the following headings defined by The Charities Act 2011:

- The advancement of education
- The advancement of health or the saving of lives
- The advancement of citizenship or community development
- The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

THE WORK OF THE MULBERRY CENTRE

The service range

The services offered by The Mulberry Centre during the year are briefly described below: (Further details can be found on The Mulberry Centre website www.themulberrycentre.co.uk)

- Information Service and Library
- Drop in support
- Counselling, Support Groups and Coaching
- Complementary Therapies and Wellbeing classes
- Informative Workshops
- Creative and social activities
- Welfare Rights and Benefits Service
- Outreach in the community
- A peaceful space to relax and meet others

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

Information Service and Library

The staff and volunteers take the time to listen to our clients and help them explore what support will help them through their cancer experience; they help by offering information and support services tailored to their need. They can also help signpost to other support available in the wider community.

At the heart of The Mulberry Centre is the Information Library, which contains a wide variety of information for those affected by cancer - everything from managing the side effects of treatment to managing work and cancer. There is also a range of information for carers and a wealth of information on other local community-based services that can provide support. The reference section of the library contains books on many useful topics relating to health and wellbeing.

The material in the library is regularly updated and we believe this resource to be among the best of its kind - i.e. walk-in information centres dealing with cancer - to be found anywhere in the UK. We help visitors to the library to find appropriate written material, either within The Mulberry Centre or via the Internet.

The Information Service is available to anybody seeking information on cancer-related topics - not just to cancer patients, their carers, and the bereaved - and receives visits from a wide variety of people, including clinical staff, teachers, employers and the 'worried well'. Assistance is also provided via e-mail and telephone.

Counselling

The Mulberry Centre's volunteer counsellors follow a "Person-Centred" approach to counselling. This approach believes that the "client knows best" and that ultimately the individual is the expert on his or her own experiences. As such, this expertise will enable them to explore immediate issues and move forward from them as and when appropriate. The counselling is therefore led by the individual, who brings to the session the issues and concerns that are most important to him or her at that time.

The Mulberry Centre's standard service is to offer an initial counselling assessment session followed by 6 sessions of counselling.

With the aid of funding from the London Borough of Hounslow we are also able to offer an End of Life and Bereavement service to residents of the Borough. In line with the Department of Health strategy for End of Life, these services exist for anyone who is believed to have a life expectancy of less than one year, whether or not cancer is a factor, and anyone who has been bereaved for any reason. The End of Life service includes extended counselling for up to one year for the patient.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

At 31 March 2018, we had 21 volunteer counsellors and coaches. All our counsellors have completed or are in their final year of professional training in counselling and our service adheres to the standards laid down by the British Association for Counselling and Psychotherapy (BACP). Our counsellors give their time free of charge. The Mulberry Centre either offers in-house, or pays towards, external professional supervision of its volunteer counsellors.

A recent initiative is to encourage volunteer counsellors who have a private practice to see clients in their private rooms. Volunteer counsellors have started place of care visits (hospice and hospital) to some End of Life clients.

We have a Coaching service which we often describe as 'the next phase' after counselling and have introduced a behavioural based counselling option employing cognitive behavioural therapy (CBT) for those who wish to focus on more practical issues. Some clients do not wish to access our person-centred counselling services and can take up the offer of coaching or CBT-based counselling. Others choose to address their emotional issues and then, when ready to move forward, may access our coaching services. We are currently addressing how to integrate the range of services to build bespoke plans for each client.

Facilitated Support Groups

Our support groups consist of a number of people coming together on a regular basis to talk freely about any concerns they might have. Confidentiality is emphasised so that all aspects of life and death can be talked about in a safe and supported way. A specialist facilitator or pair of facilitators helps participants to share their experiences and leads each group. The groups have three (termly) intake points through the year. A group member initially commits to try and achieve regular attendance from one intake point to the next. At the next intake point they can decide whether they wish to remain in the group or leave. Group numbers are limited, the largest having a maximum of eight attendees. If they leave then they may re-join in the future at another intake point.

Our practice at The Mulberry Centre is to operate four facilitated groups, of which two are for cancer patients only and meet weekly, one is for those who have been bereaved and meets twice a month (also part of our End of Life service for Hounslow) and one is for carers and also meets twice a month.

We ran a successful Mindfulness workshop to complement our Counselling and Support Group services. This was well attended and received excellent feedback and we will be repeating this in the future.

Complementary Therapies and Wellbeing Classes

The Mulberry Centre offers a range of therapies aimed at helping people affected by cancer to improve the quality of their lives. Our normal policy is to make available a course of six sessions of a one-to-one complementary therapy and at least six sessions of each of our group therapies. As with all of our services, these are offered free of charge to cancer patients, their immediate carer/family member and anyone bereaved through cancer. The therapies we offer are designed to work safely alongside and to complement any

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

conventional cancer treatment; they are not designed to treat cancer and are not intended as an alternative to medical treatment.

Treatments and classes are carried out by highly qualified practitioners who have gone through a rigorous selection, induction and training process. As in the case of Counselling, all our therapists provide their services to The Mulberry Centre free of charge. All our therapists are fully insured and adhere to a professional code of conduct. At 31 March 2018, we had 33 regular volunteer therapists.

The range of therapies currently offered by The Mulberry Centre is described briefly in the following paragraphs.

ONE-TO-ONE THERAPIES

Aromatherapy and Massage

Massage is both mentally and physically relaxing, helping to reduce stress and tension, to promote deeper sleep and to ease aches and pains. Aromatherapy has all the benefits of massage with the added application of pure, essential oils that have been extracted from flowers, herbs, fruits, roots and other parts of plants, each with their own therapeutic properties.

Reflexology

Reflexology, based on the principle that the anatomy of the body is reflected in miniature in reflex zones on the feet and hands, is a helpful and relaxing complementary therapy that can be a useful adjunct in the treatment of many health problems.

Shiatsu

Shiatsu is a non-invasive massage therapy, which treats the body and mind together. It involves rebalancing the body's energy through a system of pathways known as meridians by using gentle stretching and pressure techniques applied to acupuncture points.

Acupuncture

Acupuncture works to help maintain the body's equilibrium. It involves the insertion of very fine needles into specific points on the body to regulate the flow of 'qi', the body's vital energy; in *Auricular acupuncture*, a series of small fine needles are inserted into the ear to maintain equilibrium and bring about relaxation.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

GROUP THERAPIES

Relaxation / Meditation

These sessions include simple stretching, visualisation and breathing exercises designed to teach you to refocus your mind away from troublesome thoughts and encourage physical relaxation through the body.

T'ai Chi

While T'ai Chi originated as a martial art, at The Mulberry Centre we use it as a gentle exercise that promotes body fitness and builds internal energy and awareness.

Yoga

The yoga classes at The Mulberry Centre encompass very gentle stretching, breathing and relaxation techniques to increase energy, improve functioning of the body and calm the mind.

Nia

Nia is a non-impact physical conditioning programme that incorporates martial and dance arts.

Medau

Medau is a gentle movement class; it works with the breath as a healing tool and can have a beneficial effect on both mind and body.

Informative Workshops and Social/Creative Activities

The Mulberry Centre has established a wide-ranging informative workshop and activities programme addressing physical, psychological and practical needs. During the year, we held 302 workshops/events attended by 1,506 participants. They are accessible to anybody affected by cancer.

The informative workshops can inform our clients on a wide range of topics which can really help them to feel proactive and a little more in control of their situation, while the Social and Creative activities play an important part in helping our clients feel less isolated during their difficult time, whether they are a patient going through treatment, a carer helping their loved one or someone coming to terms with the loss of someone close.

Welfare Rights and Benefits Service

Cancer often has an impact on the financial aspects of people's lives. We can provide information and support with regard to what welfare and benefits may be available to our clients and once a month we offer bookable one-to-one sessions with a professional Welfare

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

and Benefits adviser (a volunteer). For those who find it difficult to get to the Centre we can also arrange home visits by a Department of Work and Pensions adviser who can help to fill out application forms. This work is greatly valued, as it has allowed many people to claim benefits to which they are entitled at a time of greatest need.

Outreach in the Community

Our Outreach programme has continued to develop as we raise further awareness of the Centre in our local communities. A key priority has continued to be strengthening referral pathways with local health services, to ensure that people hear about us at the earliest opportunity in their cancer journey.

As in previous years, we have also sought to raise public awareness of the signs and symptoms of different types of cancer, and ways in which people can reduce their risk of developing cancer. This includes information on early intervention, prevention, cancer screening, and support available from health professionals. In the last year, we continued to provide Information Roadshows and Outreach Desks and to deliver presentations and workshops, in order to raise awareness amongst some of the hardest to reach members of our local community. The impact of this Outreach is two-fold – people learn that The Mulberry Centre is there as a source of support, and people are educated and encouraged to prioritise their health and wellbeing.

Our core Outreach programme has been delivered extensively throughout the boroughs of Hounslow and Richmond upon Thames, and with support from our growing team of Community Outreach Volunteers we now have a greater presence within the neighbouring boroughs of Spelthorne and Ealing.

We have continued to work closely with other local charities and service providers, and now sit on two local Steering Groups for Cancer and Last Phase of Life services, co-facilitated by Macmillan and Hounslow Clinical Commissioning Group. The CEO represents The Mulberry Centre on the Executive Board of the Hounslow Community Network and is a co-opted member of the Health and Adult Care Scrutiny Panel for the Borough of Hounslow, ensuring the Centre is up to speed on local initiatives and plans.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

OUR CLIENTS

Our client base has continued to grow steadily. The number of people who registered for services provided by The Mulberry Centre increased from 2,739 to 3,245 during the year (an increase of 18% in the year). In addition, an increasing number of people drop into The Mulberry Centre without registering for particular services, for example to use the library or discuss their concerns with a member of staff. Overall footfall in the year was 5,845, a similar level to last year allowing for the fact that The Centre was closed for refurbishment for the whole of January and that services were severely limited for the first half of February.

Through our Outreach programmes we set up information desks at events, and delivered roadshows, presentations and workshops, across the boroughs of Hounslow, Richmond, Ealing and Spelthorne, promulgating awareness of cancer-related issues and of the services available at The Mulberry Centre.

Many of our clients attended The Mulberry Centre on several occasions during the year, for example, to undergo a course of therapy or counselling sessions. Total client attendances during the 12 months at sessions of various kinds were as follows:

Welcome sessions and emotional/financial support	720
One-to-one Counselling and Coaching Sessions	1,222
Support Group attendances	476
One-to-one Complementary Therapy Sessions	827
Wellbeing Classes	945
Workshops and Health Matters event	571
Social and Creative Groups attendances	935
Total	<u>5,696</u>

Taking into account the period of closure referred to in the first paragraph above, this represents an increase in activity level of some 7% over last year's figure of 6,114.

Where do The Mulberry Centre's clients come from?

Analysis of The Mulberry Centre's current clients gives the following picture:

London Borough of Hounslow	56%
London Borough of Richmond upon Thames	26%
London Borough of Ealing	8%
Other Boroughs	10%
	<u>100%</u>

It is not surprising to find the largest proportion originating from the London Borough of Hounslow, in which The Mulberry Centre is situated. However, our aim is to provide a facility to serve the broad area of West and South-West London and we do not impose

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

geographical restrictions on eligibility for The Mulberry Centre's services.

MAKING IT POSSIBLE

The Mulberry Centre could not reach and help so many people affected by cancer without the commitment of its staff, consultants, volunteers, donors and other supporters. We are hugely grateful to all those who have helped us to deliver our services, to raise funds and generally maintain the operation of The Mulberry Centre.

Staff and consultants

In order to deliver The Mulberry Centre's services and to manage fundraising and support activities, the staff structure during the year was as follows:

- Chief Executive - responsible for overall management of The Mulberry Centre and leadership of the team of staff and volunteers; key roles are developing and implementing service enhancements, fundraising and promotional strategy, staff recruitment and development and building relationships with stakeholders;
- Mulberry Macmillan Cancer Information and Support Manager (MMCISM) - responsible for supervision of day-to-day operations, The Mulberry Centre's information resources and client services;
- Mulberry Macmillan Cancer Information and Support Assistant (part-time) - responsible for supporting the MMCISM with client services;
- Mulberry Macmillan Outreach Manager ('MMOM') - responsible for developing and managing The Mulberry Centre's outreach activities, with particular reference to the London Borough of Hounslow;
- Mulberry Outreach Officer (part-time) - responsible for developing the programme of outreach activities in the London Borough of Richmond upon Thames;
- Senior Counsellor (part-time consultant) – responsible for development, supervision and support of the team of volunteer counsellors;
- Senior Therapist (part-time consultant) – responsible for development, supervision and support of the team of volunteer therapists;
- Mulberry Macmillan Volunteer Coordinator ('MMVC') (part-time) - organisation of the activities and deployment of volunteers;

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

- Community Fundraiser (part-time) - responsible for initiating and organising events, developing a network of community fundraising volunteers and building relationships with local organisations and key individuals;
- Services Administrator (2 part-time posts);
- Operations Coordinator (part-time consultant);
- Finance Administrator (part-time consultant).

Volunteers

Beyond the team of post-holders described in the previous paragraph, The Mulberry Centre depends on volunteers. The range of counselling and therapies offered by The Mulberry Centre, described in an earlier section of this report, is made possible by skilled professionals who are prepared to donate their time and energy to The Mulberry Centre. We also depend on volunteers to welcome visitors, to organise fundraising events and to assist with the day-to-day activities involved in managing and maintaining the Centre.

At the end of March 2018, our core volunteer team was as follows:

Complementary and Group Therapists	33
Counsellors	21
Workshops	25
Welcomers	22
Community Outreach	10
Fundraising and Administration	13
Mulberry Mates	36
Trustees	<u>11</u>
Total	<u>171</u>

The majority of our volunteers have direct involvement with the clients of The Mulberry Centre and it is therefore particularly important that we apply rigorous selection procedures and provide appropriate induction and, subsequently, training/professional development for each volunteer.

We are most fortunate that the aims and work of The Mulberry Centre have continued to attract dedicated and high calibre volunteers. The Trustees and management team would like to record their appreciation of those who have given generously of their time; their enthusiasm and professionalism are at the heart of The Mulberry Centre's values.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

Financial support

The Mulberry Centre's purpose-built facility on the West Middlesex University Hospital ('WMUH') campus has been secured by means of a lease agreement with WMUH at a nominal annual rental.

The costs of running The Mulberry Centre have to be met by the income that we manage to raise. Only a small proportion arises through contracts and we need to find the bulk of our funding from donations and fundraising activities.

A broad breakdown of income during the 12 months to 31 March 2018 by source is as follows:

	£000
Statutory	
• London Borough of Hounslow contracts	62
• NHS Hounslow Clinical Commissioning Group	10
• London Borough of Hounslow CILs grant	48
• London Borough of Richmond Upon Thames contracts	12
• Spelthorne contract	3
Contracts	
• Macmillan Cancer Support	33
• Chelsea and Westminster Palliative Care Pathway (PCP) Project	19
• Other contracts	4
Trusts and Foundations	82
Individual Giving	60
Events	26
Community Groups/Clubs, including Trinjan	15
Corporates	27
Earned Income	8
Total	409

In January 2018, the Centre undertook a **reconfiguration** and refurbishment project and received grants during the year totalling £68,640 towards this work: £48,640 from Hounslow Council CILs funding and £20,000 from HFAC (the latter being in 'Trusts and Foundations' above).

Our **statutory** income stream was strong in this year. As well as our contract covering end of life and bereavement support services in the borough (£40,000), the London Borough of Hounslow supported two cancer specific screening projects (£12,465).

The London Borough of Richmond Upon Thames gave two grants (£11,672) towards training projects through Achieving for Children.

Our **contract** grants from Macmillan in respect of agreed funding for two Mulberry Centre posts continued. In addition, in autumn 2017 we started a Palliative Care Pathway project in partnership with West Middlesex University Hospital.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

Support from charitable **Trusts and Foundations** is a key area of support for our work. Of particular note were grants from HFAC and RPLC who continued to fund our work supporting people from their area of benefit through grants totalling £46,811 (as well as the contribution of £20,000 by HFAC towards the reconfiguration project referred to in the first paragraph above.)

We received a generous donation of £10,000 from an **individual** supporter and a £5,000 legacy from a previous Trustee's estate.

Sponsorship and **events** attracted a large number of individual donations, either through participation in events organised by or for The Mulberry Centre or through sponsorship of individuals taking part in public events. To those who have put themselves forward to raise money for the Centre and to our staff, volunteers and supporters in the community, we are extremely grateful.

Of particular note in **Corporate** support was £8,800 from CharityJob who chose us as their Charity of the Year.

We would like to thank all the organisations that have supported The Mulberry Centre in this financial year, among whom are the following:

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

Achieving for Children
Acton, Brentford & Chiswick Active Sport Unit
Brentford Football Club
Cambrian Community Centre
Charity Job
Chelsea and Westminster Hospital
Curves Hampton
Ethnic Minorities Advocacy Group (EMAG)
Freemasons, Alert Lodge
Freemasons, Carnarvon Lodge
Freemasons, Strawberry Hill Lodge
Fuller, Smith and Turner
Hampton Fuel Allotment Charity
Hounslow CCG
Hounslow Funeral Services
Hounslow Community Independent Living Services
Hounslow Highways
HSBC
Integrated Neurological Services
Intelligent Health - Beat The Street
Isleworth & Hounslow Charity Ltd
Isleworth Town Primary School
Kew Fete Committee
London (Acton) Lions Club
London Borough of Hounslow
Macmillan Cancer Support
Marks and Spencer Kew
National Grid (Cadent)
Northumberland Estates Residents Association
Octink
Pink Ribbon Foundation
Radnor House School
Relate London South West
Richmond Parish Lands Charity
Rotary Club of Twickenham
Round Table Lodge of Middlesex
Salepoint Ltd
Screwfix Ltd
Shell International Ltd
South Street Knitters
Spelthorne Borough Council
St Mark's Catholic School
Tesco Extra Twickenham
The Economist Group
The Gerald Micklem Charitable Trust
The Mall School
The Richmond Charities
Trinjan Group
Twickenham Folk Club
Vicki's Running
Victoria Convalescent Trust
West 4 Harriers Running Club
WMUH - West Middlesex University Hospital

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

HOW WE MANAGE OUR AFFAIRS

Form of organisation and governing documents

The Mulberry Centre is a charitable company limited by guarantee, incorporated on 1 February 2005 and registered as a charity on 12 April 2005. The company was established under a Memorandum of Association establishing its objects and powers and is governed by its Articles of Association. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

Recruitment and appointment of Directors/Trustees

The business of The Mulberry Centre is governed by the Board of Directors, each of whom is also a member of the company and a Trustee of the Charity. At the first general meeting of the company all the Directors must retire from office, to be re-elected by the members at that meeting. At subsequent general meetings, one-third of the Directors shall retire by rotation. Our Articles provide for a maximum of 15 Directors and there must be at least three Directors. The Board of Directors may delegate their functions to a committee of at least two Directors.

The Board of Directors seeks to ensure that the diversity of the Trustee body reflects the range of needs of the charity, including skills and knowledge in providing services in the voluntary sector, fundraising, clinical experience as a health professional caring for cancer patients and operational management.

Appointments of trustees are decided by the Board, based on consideration of candidates by a panel consisting of three existing Board members (one of whom must be the Chairman) and The Mulberry Centre Chief Executive.

Governance and organisation

The Board of Directors meets at least four times a year and is responsible for determining the policies and strategic direction of The Mulberry Centre. The Board is supported by a comprehensive range of committees that report and make recommendations to the Board, namely:

- Strategy Committee
- Fundraising Committee
- Finance, Risk and Investments Committee
- Service Delivery and Development Committee
- Operational Resourcing Committee
- Communications and Engagement Committee

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

The Chief Executive, whose appointment is by means of a decision of the Board, is responsible, within the agreed framework, for the overall management of The Mulberry Centre and leadership of the team of staff and volunteers. Key roles include developing and implementing service enhancements, fundraising and promotional strategy, staff recruitment and development and building relationships with stakeholders.

Risk management

The Mulberry Centre's Risk Management Policy is to identify, evaluate and monitor risks, in order to eliminate them or manage them to acceptable levels. A committee of the Board of Directors (the Finance, Risk and Investments Committee) has specific responsibility for overseeing risk management, including the maintenance of a Risk Register.

In particular, The Mulberry Centre maintains and applies rigorous procedures governing the conduct of all contacts with clients. Although The Mulberry Centre does not engage in clinical medical activities, the Board is aware of the issues that may arise from face-to-face contact with a large number of individuals, which may involve a combination of information provision, signposting, counselling and therapy. We have an agreed policy on the safeguarding of children and vulnerable adults. Volunteers are required to make enhanced DBS disclosures (in addition to the normal reference process), must hold relevant qualifications and insurance and must undertake induction training.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

FINANCIAL

Financial performance

(Comparative data for 2017 are given in parentheses.)

Total **incoming resources** were £408,690 (£327,244), a 25% increase on last year.

Total **costs of resources expended** were £370,298 (£340,914), an increase of 9% on last year.

Overall, the year yielded an increase in **total funds** of £38,745 to £166,459, after taking into account an unrealised gain on investments of £353. There is a danger that this increase in funds could be misinterpreted as an indicator of profitability. In fact, a significant portion (£68,640) of income was specifically to fund a major project to reconfigure the Centre. The increase in funds relating to everything else – operational activities, in other words – was only £1,836.

Within the overall total funds figure, fixed assets increased by £49,143, primarily as a result of the reconfiguration project, while net current assets fell by £10,398.

Reserves and Reserves policy

Total funds of The Mulberry Centre increased from £127,714 at the start of the year to £166,459 at 31 March 2018, of which £41,979 was held in restricted funds, with £124,480 unrestricted.

Reserves enable us to commit to projects or future programmes and to insulate The Mulberry Centre's work from the effects of short-term fluctuations in income level or cash requirements. Our Reserves Policy seeks to set a target level of reserves that represents a prudent balance between protection against fluctuation and not holding back funds that should be used in developing The Mulberry Centre's services.

Free Reserves are equivalent to unrestricted funds less tangible fixed assets. For the purpose of setting a target level, expressed in equivalent months' expenditure, 50% of the value of restricted funds is added back to Free Reserves, reflecting the reality that the bulk of the Centre's restricted funds are applied to normal business activities over the relatively short term. The Trustees have set a policy objective to build Reserves, thus defined, to a level of between six and eight months. At 31 March 2018, this figure was £90,611, equivalent to 2.9 months.

The Mulberry Centre

Trustees' Report for the year ended 31 March 2018

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Mulberry Centre for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

The Board has determined that the charity will exercise its right under Company and Charity legislation to an audit exemption report for the Accounting Year ended 31 March 2018 and has appointed Hartley Fowler LLP as Independent Examiner.

Approved by the Trustees on 16 November 2018 and signed on their behalf by:



**Sarah Thewlis
Chairman**

The Mulberry Centre

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MULBERRY CENTRE

Independent examiner's report to the trustees of The Mulberry Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

The Mulberry Centre

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MULBERRY CENTRE

Independent examiner's statement (continued)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Askew FCA
Institute of Chartered Accountants in England and Wales
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Date: 3 December 2018

The Mulberry Centre

Financial Statements for the year ended 31 March 2018

Statement of Financial Activities for the year ended 31 March 2018 Incorporating an Income and Expenditure Account

				<i>Comparative data for the year ended 31 March 2017</i>			
	Restricted funds	Unrestricte d funds	Total	Restricted funds	Unrestrict ed funds	Total	
	£	£	£	£	£	£	
Income from							
Donations and Legacies							
Funding for Building Reconfiguration	68,640	0	68,640	25,000	0	25,000	Notes 2 & 14
All Other	39,068	145,618	184,686	34,458	149,453	183,911	Notes 2 & 14
	107,708	145,618	253,326	59,458	149,453	208,911	
Charitable Activities	131,810	7,396	139,206	90,689	3,613	94,302	Notes 2 & 14
Other trading activities	0	13,795	13,795	0	21,363	21,363	Note 2
Investments	0	2,363	2,363	0	2,464	2,464	Note 2
Other	0	0	0	0	204	204	Note 2
Total	239,518	169,172	408,690	150,147	177,097	327,244	
Expenditure on							
Raising funds	5,618	39,269	44,887	1,972	49,782	51,754	Note 3
Charitable Activities	188,069	137,342	325,411	120,295	168,865	289,160	Note 3
Total	193,687	176,611	370,298	122,267	218,647	340,914	
Net gains/(losses) on investments	0	353	353	0	9,362	9,362	Note 9
Net income/ (expenditure)	45,831	(7,086)	38,745	27,880	(32,188)	(4,308)	
Transfers between funds	(49,740)	49,740	0	0	0	0	Note 14
Other recognised gains/(losses)	0	0	0	0	0	0	
Net movement in funds	(3,909)	42,654	38,745	27,880	(32,188)	(4,308)	
Reconciliation of funds:							
Total funds brought forward	45,888	81,826	127,714	18,008	114,014	132,022	Note 14
Total funds carried forward	41,979	124,480	166,459	45,888	81,826	127,714	

The Mulberry Centre

Financial Statements for the year ended 31 March 2018

Balance Sheet as at 31 March 2018

	Total Funds £	Prior year funds £	
Fixed Assets			
Tangible assets	54,859	6,069	Note 8
Investments	67,089	66,736	Note 9
Total fixed Assets	121,948	72,805	
Current Assets			
Stocks	5,746	5,867	Note 10
Debtors	69,426	28,259	Note 11
Investments	1,165	28,142	Note 12
Cash at bank and in hand	28,392	48,997	
Total current assets	104,729	111,265	
Liabilities			
Creditors: amounts falling due within one year	60,218	56,356	Note 13
Net current assets	44,511	54,909	
Provisions for liabilities and charges	0	0	
Net assets	166,459	127,714	
Funds of the Charity			
Restricted funds	41,979	45,888	Note 14
Unrestricted income funds	124,480	81,826	Note 14
Total funds	166,459	127,714	

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the accounting year ended 31 March 2018.

The members have not required the company to obtain an audit of its financial statements for the accounting year ended 31 March 2018 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirement of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015)

These financial statements were approved by the Board of Trustees on 14 November 2018 and signed on its behalf by:



D E Meggitt Trustee and Treasurer

The Mulberry Centre

Financial Statements for the year ended 31 March 2018

Statement of cash flows

	Year ended 31st March:	
	2018	2017
	£	£
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	4,102	(28,580)
Cash flows from investing activities:		
Dividends and interest from investments	2,340 *	2,287
Purchase of plant and equipment	(5,171)	(528)
Leasehold improvements	(48,876)	0
Proceeds from liquidation of investments	27,000	25,000
Purchase of investments	0	0
Net cash provided by (used in) investing activities	(24,707)	26,759
Net cash provided by (used in) financing activities	0	0
Change in cash and cash equivalents in the reporting period	(20,605)	(1,821)
Cash and cash equivalents at the beginning of the reporting period	48,997	50,818
Cash and cash equivalents at the end of the reporting period	28,392	48,997

* excluding interest retained in investment accounts

Reconciliation of net income/(expenditure) to net cash flow from operating activities

	Year ended 31st March:	
	2018	2017
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	38,745	(4,308)
Adjustments for:		
Depreciation and Amortisation	5,257	5,219
(Gains)/losses on investments	(353)	(9,362)
Dividends, interest and rents from investments	(2,363)	(2,464)
(Increase)/decrease in stocks	121	467
(Increase)/decrease in debtors	(41,167)	(6,468)
Increase/(decrease) in creditors	3,862	(11,664)
Net cash provided by (used in) operating activities	4,102	(28,580)

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

1. Accounting policies

General information

The charitable company is incorporated and domiciled in the United Kingdom. The address of its registered office is The Mulberry Centre, Twickenham Road, Isleworth, Middlesex, TW7 6AF. The registered number of the company is 05349202. The registered number of the charity is 1108999.

The financial information presented is for the year ended 31 March 2018 and 31 March 2017. The financial information is presented in sterling.

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

a) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. In future years, the key risks to the charity are a fall in contractual and grant income. The trustees have a series of measures to control, mitigate and minimise the effects of a fall in income, including the development and maintaining of a diverse range of activities and income in order to reduce the risk of over reliance on a single source, and a prudent reserves policy.

b) Significant judgements and estimates

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

- (i) Tangible fixed assets. Fixtures and fittings and computer equipment are depreciated over their useful lives taking into account residual values, where appropriate. Leasehold improvements are amortised over the remaining life of the Mulberry Centre's lease agreement.

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

- (ii) Impairments. Management makes judgement on whether there are any indications of impairments to the carrying amounts of the charity's assets.
- (iii) Allocation of costs. The allocation of support and governance costs between charitable and expenditure categories.

(i) Income recognition

Items of income are recognised and included in the accounts when all of the following criteria have been met:

- performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- the charity has entitlement to the funds;
- reasonable certainty exists that the income will be received; and
- the amount can be measured reliably.

Income in respect of services provided is recognised when, and to the extent that, performance occurs and is measured at the fair value of the consideration receivable.

Donations, are recognised when the charity has been notified in writing of both the amount and settlement date.

Legacies are recognised on a case-by-case basis following the granting of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

(ii) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings, according to the definition in the above-mentioned Charities SORP:

- Raising funds
- Charitable Activities

‘Charitable Activities’ is further classified into the following key activity categories:

- Information/assessment

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

- Counselling
- Therapies
- Welfare and Money
- Outreach
- Workshops

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Where an item of expenditure can be identified as wholly relating to an activity, the cost is charged directly to that activity. Support costs are all the costs incurred by the charity that are not attributable in this way and are apportioned across the above activities. The basis of cost apportionment is explained in Note 3.

(iii) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, namely:

IT equipment	3 years
Other fixtures and fittings and equipment	5 years

Items of equipment are capitalised where the asset purchase price exceeds £500.

Leasehold improvements are amortised over the remaining life of the lease.

(iv) Investments

Investments are measured at their market value determined as at the Balance Sheet date. The change in market value since the previous Balance Sheet date is included in the Statement of Financial Activities under 'Other recognized gains and losses' and thereby forms part of the net movement in funds.

Fixed Asset Investments are held primarily to provide an investment return.

(v) Stock

Stock is included at the lower of cost or net realisable value, after making due allowance for obsolete and slow moving items.

(vi) Debtors

Debtors are recognised at the agreed settlement amount.

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

(vii) Cash at bank and in hand

Cash at bank and in hand includes currency notes and coins, undeposited cheques, current accounts and deposit accounts, from which withdrawals are available within 7 days.

(viii) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(ix) Financial instruments

The trust has only financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

(x) Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are those which are to be used for purposes specified under the terms of an agreement with the provider of the particular fund. Income arising through a restricted fund is applied against expenditure, which meets the specified criteria, including a fair allocation of management and support costs. Any unapplied balance at the end of the financial year is reported as part of Restricted Funds.

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

2. Analysis of income

	Restricted funds £	Unrestricted funds £	Total 2018 £	2017 £
Donations and Legacies				
Donations - Funding for Building Reconfiguration	68,640	0	68,640	25,000
Donations - All Other	39,068	131,836	170,904	175,059
Legacies	0	5,000	5,000	1,000
Gift Aid on donations	0	8,782	8,782	7,852
Sub-total	107,708	145,618	253,326	208,911
Charitable Activities				
Contract Funding - govt & health bodies	131,810	7,396	139,206	94,302
Sub-total	131,810	7,396	139,206	94,302
Other trading activities				
Sales of donated products	0	3,421	3,421	1,913
Sales of purchased products	0	442	442	1,155
Event income	0	5,768	5,768	12,285
Occasional rental of premises	0	4,164	4,164	6,010
Sub-total	0	13,795	13,795	21,363
Investments				
Investment interest	0	30	30	177
Investment dividends	0	2,333	2,333	2,287
Sub-total	0	2,363	2,363	2,464
Other				
Other interest		0	0	60
Miscellaneous		0	0	144
Sub-total	0	0	0	204
Total income	239,518	169,172	408,690	327,244

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

3. Analysis of resources expended

	Charitable activities £	Raising funds £	Total 2018 £	2017 £
Direct costs				
Fundraising trading costs	-	121	121	1,048
Costs of generating income	-	3,373	3,373	2,268
Staff and contractor remuneration and expenses	106,495	19,351	125,846	109,111
Volunteer expenses and supervision	5,294	-	5,294	7,969
Service resources	4,867	540	5,407	3,293
Total Direct	116,656	23,385	140,041	123,689
Allocated costs				
Staff and contractor remuneration and expenses	157,873	17,542	175,415	175,726
General Office, IT and Administration costs	15,341	1,866	17,207	16,026
Facilities costs	28,069	1,201	29,270	18,404
Accounting, legal and finance fees	2,776	332	3,108	1,850
Depreciation	4,696	561	5,257	5,219
Total Allocated	208,755	21,502	230,257	217,225
Total resources expended	325,411	44,887	370,298	340,914
<i>of which using:</i>				
<i>Restricted funding</i>	<i>188,069</i>	<i>5,618</i>	<i>193,687</i>	<i>122,267</i>
<i>Unrestricted funding</i>	<i>137,342</i>	<i>39,269</i>	<i>176,611</i>	<i>218,647</i>

Breakdown of Charitable Activities

	Info / assessment £	Counselling £	Therapies £	Welfare and money £	Outreach £	Workshops £	Total £
Direct costs							
Fundraising trading costs	-	-	-	-	-	-	-
Costs of generating income	-	-	-	-	-	-	-
Staff and contractor remuneration and expenses	-	22,469	14,108	-	69,460	458	106,495
Volunteer expenses and supervision	-	4,061	1,204	-	29	-	5,294
Service resources	881	450	780	0	1,852	904	4,867
Total Direct	881	26,980	16,092	0	71,341	1,362	116,656
Allocated costs							
Staff and contractor remuneration and expenses	54,902	23,723	23,722	9,000	23,263	23,263	157,873
General Office, IT and Administration costs	4,082	2,667	2,451	669	3,792	1,680	15,341
Facilities costs	9,249	5,948	6,378	834	1,185	4,475	28,069
Accounting, legal and finance fees	718	489	449	123	695	302	2,776
Depreciation	1,215	827	760	208	1,176	510	4,696
Total Allocated	70,166	33,654	33,760	10,834	30,111	30,230	208,755
Total resources expended	71,047	60,634	49,852	10,834	101,452	31,592	325,411
<i>of which using:</i>							
<i>Restricted funding</i>	<i>36,771</i>	<i>56,837</i>	<i>17,779</i>	<i>4,314</i>	<i>46,996</i>	<i>25,372</i>	<i>188,069</i>
<i>Unrestricted funding</i>	<i>34,276</i>	<i>3,797</i>	<i>32,073</i>	<i>6,520</i>	<i>54,456</i>	<i>6,220</i>	<i>137,342</i>

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

4. Net Income

This is stated after charging depreciation of £5,257 and Independent Examiner's remuneration of £2,160

5. Staff costs and numbers

	2018		2017	
	£		£	
Salary costs				
Gross salary costs	208,875		189,468	
Employer's NI contributions	15,844		17,250	
Employer's pension costs	13,559		10,854	
Total	238,278		217,572	
Average number of employees	Headcount	FTE*	Headcount	FTE*
Chief Executive	1.0	1.0	1.0	1.0
Mulberry Macmillan Cancer Information and Support Manager	1.0	1.0	1.0	1.0
Mulberry Macmillan Cancer Information and Support Assistant	0.8	0.5	0.6	0.5
Mulberry Macmillan Senior Services and Volunteer Coordinator	1.0	0.7	0.8	0.5
Mulberry Macmillan Outreach Manager	1.0	0.9	1.0	1.0
Outreach Officer	1.0	0.8	0.5	0.4
Fundraiser	1.0	0.4	1.4	0.8
Services Administrator	2.0	1.2	1.0	0.6
Total	8.8	6.5	7.3	5.8

* Full-time equivalent numbers

Pension costs and other post-retirement benefits:

Pension costs:

The charity does not operate any pension scheme. The pension costs shown in the table above represent payments into (a) employees' personal pension schemes and (b) the NEST workplace pension scheme.

No employee received emoluments exceeding £60,000.

Total remuneration and benefits for key management personnel amounted to £52,912.

6. Trustee remuneration and expenses

No member of the Board of Trustees received any remuneration or reimbursement for expenses during the year.

7. Taxation

The charity is exempt from corporation tax on its charitable activities.

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

8. Tangible Fixed Assets: Analysis of opening and closing carrying amounts

	Fixtures, fittings and computer equipment	Leasehold improvements
	£	£
Cost		
At beginning of year	33,405	0
Additions	5,171	48,876
At end of year	38,576	48,876
Depreciation		
At beginning of year	27,336	0
Depreciation	5,257	0
At end of year	32,593	0
Net book value at beginning of the year	6,069	0
Net book value at end of the year	5,983	48,876

9. Investments

All of these monies are invested in COIF Charities Investment Fund managed by CCLA. The investment is listed and in the UK.

	2018	2017
	£	£
Market value at beginning of the year	66,736	57,374
Additions to investments at cost	0	0
Disposals at realised value	0	0
Net gain/(loss) on revaluation	353	9,362
Market value at end of the year	67,089	66,736

10. Stocks

	£
Value at beginning of the year	5,867
Additions at cost	0
Cost of sales and write-downs	(121)
Value at end of the year	5,746

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

11. Debtors

	2018	2017
	£	£
Trade debtors	0	0
Other debtors and prepayments	69,139	27,877
Prepaid expenses	287	382
Total	69,426	28,259

12. Current Asset Investments

Comprising monies held in Santander Reward savings Account and COIF Charities Deposit Fund

	2018	2017
	£	£
Funds held at beginning of year	28,142	52,965
Interest retained	23	177
Released to cash	(27,000)	(25,000)
Funds held at end of year	1,165	28,142

13. Creditors: amounts falling due within one year

	2018	2017
	£	£
Taxation and social security	4,521	0
Other creditors	16,481	39,251
Accrued costs	39,216	17,105
Total	60,218	56,356

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

14. Movements of Funds

	Funds balances at 1 April 2017 £	Incoming resources £	Outgoing resources £	Transfers to unrestricted £	Other recognised gains or (losses)	Funds balances at 31 March 2018 £
Restricted funds						
Chelwest PCP programme	0	19,334	(19,334)	0	0	0
Hounslow: Social Care	0	40,000	(40,000)	0	0	0
Hounslow: Community Grant	0	22,500	(16,875)	0	0	5,625
Hounslow: Outreach	0	9,668	(2,417)	0	0	7,251
HFAC: Richmond Outreach	0	24,000	(24,000)	0	0	0
RPLC: Engagement & Evaluation	8,313	10,811	(9,534)	0	0	9,590
Richmond: Community Learning	0	11,672	(11,672)	0	0	0
Macmillan post: CISA	7,885	15,361	(19,997)	0	0	3,249
Macmillan post: SVC	1,739	13,275	(15,014)	0	0	0
Macmillan: equipment grant	0	4,257	(2,992)	0	0	1,265
Mulberry canvas bags	2,951	0	(121)	0	0	2,830
Building reconfiguration	25,000	68,640	(31,731)	(49,740)	0	12,169
Total	45,888	239,518	(193,687)	(49,740)	0	41,979
Unrestricted funds						
Unrestricted income funds	81,826	169,525	(176,611)	49,740	0	124,480
Total funds	127,714	409,043	(370,298)	0	0	166,459

Restricted Funds:

- Chelwest Palliative Care Pathway programme: Provision of psychological support for in-patients at WMUH with a life-limiting diagnosis and their family (carers/bereaved)
- Hounslow Social Care: Funding provided under contract to support Hounslow end of life care joint commissioning strategy for Adults
- London Borough of Hounslow Community Grant: - funding towards the Centre's Counselling service
- London Borough of Hounslow Outreach: to fund outreach programme in the borough
- HFAC : Richmond Outreach - to fund outreach project in the London Borough of Richmond
- RPLC: Engagement and Evaluation - funding of project to improve services through user engagement
- London Borough of Richmond: Community Learning - funding of workshops to promote cancer health awareness and for volunteer training
- Macmillan posts: funding for Centre Information and Services Assistant (CISA) and Services and Volunteer Coordinator (SVC)
- Macmillan: equipment grant - funding for computers
- Mulberry canvas bags: represents stock of merchandise originally funded by an individual donation
- Building reconfiguration: funding by The Screwfix Foundation (£5,000), HFAC (£20,000), Hounslow CILS (£48,640) and one other donor (£20,000) towards building reconfiguration work.

The Mulberry Centre

Notes forming part of financial statements for the year ended 31 March 2018

14. (continued)

Transfers to unrestricted

Building reconfiguration:

Funds applied to expenditure on leasehold improvements and fixed assets, part of the overall Building Reconfiguration project.

15. Legal status of charity and guarantee

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

16. Related Party transactions

There are no related party transactions in the reporting period that require disclosure.